



(ENDORSED 23 NOVEMBER 2016)

[reworded to reference all detail to 2017]

2017 STUDENT LEADERSHIP AT MOGGILL POLICY (SLaMPOL)

Background

MSS has developed this leadership policy for senior (Year 6) students that is based on the following characteristics:

- Holistic/inclusive
- Transparent
- Offers an in-depth opportunity for all senior students to participate
- Democratic
- Ensures that the leadership capability of as many students as possible is developed
- Simple in operation/implementation

Positions

Leadership positions are open to any Year 6 student who demonstrates capability, capacity and competence against **all** selection criteria. Year 5 teachers will complete a School Captain Assessment Form for each student to better inform on the potential leadership skills of all students.

The selection criteria are:

1. Demonstrate that you use our four school rules and the Peace Code.
2. Demonstrate confidence and the ability to speak in front of an audience.
3. Work as a member of a team.
4. Demonstrate that you represent yourself and our school to the highest standard by –
 - being and doing your best **both** in class **and** in the playground
 - attending school regularly
 - arriving at class on time
 - supporting your teacher/s
 - supporting your peers
 - working in class to the best of your ability and
 - wearing our school uniform as specified in the Dress Code.
5. Attending all rehearsals/performances and events according to the position held/sought.

The positions requiring leaders and the number of leaders needed are in the following table/s. **Note that you can ONLY receive ONE CAPTAIN position.**

Table 1: Captain Positions (School Captain elections to be conducted first, followed by elections for other Captain positions)

Captaincy area	Number of boys	Number of girls	Electors
School	2 per year	2 per year	All MSS staff and students in 2017 Year 5 and Year 6
House (4 per house): <ul style="list-style-type: none"> • Mercury • Pegasus • Apollo • Thor 	2 per year (both to be called House Captain)	2 per year (both to be called House Captain)	2017 Years 3 to 6 student members of relevant house of relevant age
Choir	1 per year	1 per year	2017 Year 6 members of the school choir
Band	1 per year	1 per year	2017 Year 6 members of the band
Strings	1 per year	1 per year	2017 Year 6 members of the strings program
Library	1 per year	1 per year	2017 Year 6 students seeking library monitor role
LOTE Club	1 per year	1 per year	2017 Year 6 LOTE Club members

You may also apply for other leadership positions listed below and to be a Student Council representative even if you have been elected to ONE of the positions specified above in Table 1.

Table 2: Leadership Positions

Leadership Area	Number of boys	Number of Girls	Nomination Pool	Voters
Student Council 4 permanent members (School Captains) plus 6 elected	Not specified	Not specified	2017 Year 6 students	2017 Year 6 students
Library Monitors	Not specified	Not specified	2017 Year 6 students	Nominations approved by MSS Librarian
Sound & Tech Crew	Not specified	Not specified	2017 Year 6 students	Nominations approved by MSS Staff
Peace Keepers (20 Captains plus other interested Year 5 students)	Not specified	Not specified	School and House Captains and other interested 2017 Year 6 students	Nominations approved by MSS Staff

Election of School Captain (and other leadership positions)

School leaders are elected by ALL teachers and students in 2017 Years 5 and/or 6 as indicated in the above table/s. Elections occur in Term IV of the preceeding year, where possible. For the position of School Captain, students with the highest vote count will become the School Captain.

Process for School Captains

The following provides a step-by-step guide:

- Students nominate against selection criteria – and complete the **School Captain Application/Nomination Form**.
- The completed form is **provided to the Year 5 class teacher** who will provide comment on the students' leadership against the selection criteria.
- Selected students are short-listed and interviews conducted by a selection panel.
- Students shortlisted are introduced to staff and students in 2017 Years 5 and 6.
- Speeches are made.
- Voting takes place.
- Votes are counted – students achieving the highest vote count are declared elected.
- The Selection Panel consists of (where possible) the Principal, Deputy Principal, a staff member and one P&C representative/community member.

Process for other Leadership Positions

The following provides a step-by-step guide for other leadership positions:

- Once the voting for School Captains is completed and the successful candidate declared, nominations and voting will take place for all other Captain positions.
- Students complete a Preference List Form for all other Captain/Leadership positions. Relevant Application/Nomination Forms are then provided to students.
- Students will need to complete the relevant Application/Nomination Form for the Captain position sought. This form is submitted to the Year 5 class teacher for comment and then to the teacher supervising the extra-curricular activity for assessment of suitability. Students do NOT need to complete this form fully if they have applied for School Captain – students refer to this application when they fill in the Application/Nomination Form for the other Captain roles.
- The selection panel will review nominations, however no interviews are required.
- Students who are shortlisted will present a speech to the appropriate forum.
- Voting conducted by students as outlined in Tables 1 and 2 above.
- Votes are counted – students achieving the highest vote will be declared elected after review by Selection Panel to ensure they are only holding one captaincy position and by looking at their preferences for the various Captain positions (Preference List Form).
- Students interested in other Leadership positions will need to complete a nomination form for this extra-curricular position and submit to their Year 5 teacher for comment and to the teacher coordinating this area for assessment of suitability.

PREFERENCE LIST FORM

HAND THIS FORM TO THE DEPUTY PRINCIPAL

My FULL name:

My Class:

My Year 5 Teacher:

My House:

I am interested in the following Leadership positions. Place the number “1” against the position you most wish to apply for, and then the number “2” against your next preferred position and so on. You do not need to place a number against every position – number ONLY those positions for which you seek election.

Position	Preference
House Captain	
Choir Captain	
Band Captain	
Strings Captain	
Library Captain	
LOTE Captain	

An Application/Nomination Form will be provided for each position sought.



APPLICATION/NOMINATION FORM FOR 2017 SCHOOL CAPTAIN

(GIVE THIS FORM TO YOUR CLASS TEACHER)

My name is: **My class is:**

My preference is:

Position	My preference
School Captain	
House Captain	
Choir Captain	
Band Captain	
Strings Captain	
Library Captain	
LOTE Club	
Student Council	

Job description

School Captains are required to:

1. Chair school assemblies
2. Meet and greet visiting VIPs
3. Attend the community ANZAC Day March
4. Work as a leader with the Peace Keepers (at least twice per week)
5. Attend and support special events
6. Assist with the Year 6 graduation
7. Attend Student Council meetings (once per fortnight)
8. Meet with members of the School Admin Team (once per fortnight)

The **selection criteria** are:

Demonstrate that you use our four school rules and the Peace Code.

Demonstrate confidence and the ability to speak in front of an audience.

Work as a member of a team.

Demonstrate that you represent yourself and our school to the highest standard by –

- being and doing your best **both** in class and in the playground
- attending school regularly
- arriving at class on time

- supporting your teacher/s
- supporting your peers
- working in class to the best of your ability
- wearing our school uniform as specified in the Dress Code
- attending all rehearsals/performances and events according to the position held/sought.

My Year 4 teacher was:

My Year 5 teacher is:

Please indicate how **you** follow our school rules and Peace Code:

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Please indicate how you speak confidently:

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Please indicate how you work as a member of a team:

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Please indicate how you have demonstrated behaviour in class and the playground which sets a high standard for other students:

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Please indicate what you would bring to this leadership position:

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Please indicate how you have attended school functions, rehearsals and performances:

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COMMENT FROM YEAR 5 TEACHER:

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STUDENT NAME:

SCHOOL CAPTAIN Assessment by Year 5 teacher (each criterion has a points value – to be considered, students must achieve at least 40 points)

Criteria	Never (1)	Rarely (2)	Sometimes (3)	Nearly Always (4)	Always (5)
1.Homework completed					
2.Meets behaviour expectations in class					
3.Meets playground behaviour expectations					
4.Participates in class activities					
5.Can speak confidently in public					
6.Wears uniform according to Dress Code					
7.Works with peers					
8.Punctual to class activities					
9.Demonstrates courtesy and manners					
10. Attendance is regular					

Point score:

Admin decision:

Interview for School Captain YES / NO

Approval to be considered for other Leadership positions (not requiring interview) YES / NO

Reason if “No” interview or if “No” approval for other leadership positions consideration:

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APPLICATION/NOMINATION FORM FOR **2017 HOUSE CAPTAIN**

(GIVE THIS FORM TO THE DEPUTY PRINCIPAL WHO WILL PASS THE FORM TO YOUR YEAR 5 TEACHER, WHO WILL MAKE COMMENTS AND RETURN THE FORM TO THE DEPUTY PRINCIPAL WHO WILL THEN SEND THE FORM TO THE HPE TEACHER)

My name is: **My class is:** **My HOUSE is:**

If you have applied for School Captain complete the DETAILS ABOVE ONLY. If you have NOT applied for School Captain **complete all details below.**

Job description

House Captains are required to:

1. Represent the school at sporting events
2. Assist with organising sport and swimming carnivals
3. Assist Junior students with lunch time sport
4. Attend the community ANZAC Day March
5. Work as a leader with the Peace Keepers (at least twice per week)
6. Attend and support special events

The **selection criteria** are:

Demonstrate that you use our four school rules and the Peace Code.

Demonstrate confidence and the ability to speak in front of an audience.

Work as a member of a team.

Demonstrate that you represent yourself and our school to the highest standard by –

- being and doing your best **both** in class and in the playground
- attending school regularly
- arriving at class on time
- supporting your teacher/s
- supporting your peers
- working in class to the best of your ability and
- wearing our school uniform as specified in the Dress Code
- attending all rehearsals/performances and events according to the position held/sought.

My Year 4 teacher was:

My Year 5 teacher is:

Please indicate how **you** follow our school rules and Peace Code:

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Please indicate how you speak confidently:

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Please indicate how you work as a member of a team:

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Please indicate how you have demonstrated behaviour in class and the playground which sets a high standard for other students:

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Please indicate what you would bring to this leadership position:

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Please indicate how you have attended school functions, rehearsals and performances:

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COMMENT FROM YEAR 5 TEACHER:

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STUDENT NAME:

HOUSE:

HOUSE CAPTAIN Assessment by Year 5 class teacher AND HPE teacher (each criterion has a points value – to be considered, students must achieve at least 40 points). Year 5 teacher to make assessment first then pass to Deputy who will forward to HPE teacher for assessment.

Criteria	Never (1)	Rarely (2)	Sometimes (3)	Nearly Always (4)	Always (5)
1.Participates in inter-school sport					
2.Meets behaviour expectations in HPE class/sporting events					
3.Meets playground behaviour expectations					
4.Participates in class activities					
5.Can speak confidently in public					
6.Wears uniform according to Dress Code					
7.Works with peers					
8.Punctual to class activities					
9.Demonstrates courtesy and manners					
10. Attendance is regular					

Point score:

Admin decision:

Approval to be considered for other Leadership positions (not requiring interview) YES / NO

Reason if “No” interview or if “No” approval for other leadership positions consideration:

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APPLICATION/NOMINATION FORM FOR 2017 OTHER LEADERSHIP POSITIONS

(GIVE THIS FORM TO THE DEPUTY PRINCIPAL WHO WILL PASS THE FORM TO YOUR YEAR 5 TEACHER, WHO WILL MAKE COMMENTS AND THEN RETURN THE FORM TO THE DEPUTY)

My name is: **My class is:**

Position	This application is for:
Choir Captain	
Band Captain	
Strings Captain	
Library Captain	
LOTE Club	

If you have applied for School Captain and/or House Captain, please complete the details above ONLY. If this is your first application, complete all relevant parts below.

Job description

Moggill Extra-Curricular Captains are required to:

1. Represent the school at special events
2. Assist with organising the extra-curricular group
3. Assist Junior students in this group
4. Attend the community ANZAC Day March (if possible)
5. Attend and support special events
6. Assist supervising teachers

The **selection criteria** are:

Demonstrate that you use our four school rules and the Peace Code.

Demonstrate confidence and the ability to speak in front of an audience.

Work as a member of a team.

Demonstrate that you represent yourself and our school to the highest standard by –

- being and doing your best **both** in class and in the playground
- attending school regularly
- arriving at class on time
- supporting your teacher/s
- supporting your peers

- working in class to the best of your ability
- wearing our school uniform as specified in the Dress Code
- attending all rehearsals/performances and events according to the position held/sought.

My Year 4 teacher was:

My Year 5 teacher is:

Please indicate how **you** follow our school rules and Peace Code:

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Please indicate how you speak confidently:

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Please indicate how you work as a member of a team:

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Please indicate how you have demonstrated behaviour in class and the playground which sets a high standard for other students:

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Please indicate what you would bring to this leadership position:

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Please indicate how you have attended school functions, rehearsals and performances:

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COMMENT FROM YEAR 5 TEACHER:

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STUDENT NAME:

POSITION:

Assessment by Year 5 class teacher AND extra curricula coordinator (each criterion has a points value – to be considered, students must achieve at least 40 points). Year 5 teacher to make assessment first then pass to Deputy who will forward to extra-curricular coordinator for assessment.

Criteria	Never (1)	Rarely (2)	Sometimes (3)	Nearly Always (4)	Always (5)
1.Engages in practice at home.					
2.Meets behaviour expectations in class					
3.Meets playground behaviour expectations					
4.Participates in class activities					
5.Can speak confidently in public					
6.Wears uniform according to Dress Code					
7.Works with peers					
8.Punctual to class activities					
9.Demonstrates courtesy and manners					
10. Attendance is regular					

Point score:

Admin decision: Approval to be considered for other Leadership positions (not requiring interview)
YES / NO

Reason if “No” interview or if “No” approval for other leadership positions consideration:



APPLICATION/NOMINATION FORM FOR **2017 STUDENT COUNCIL**

(GIVE THIS FORM TO THE DEPUTY PRINCIPAL)

My name is: My class is:

This is my application for Student Council

If you have completed application forms for School Captain, House Captain or other Leadership positions, please complete the details above only. If this is your first application, please complete all relevant details below.

Job description

Moggill Extra-Curricular Captains/Student Council representatives are required to:

1. Represent the school at special events
2. Assist with organising the extra-curricular group
3. Assist Junior students in the school
4. Attend the community ANZAC Day March (if possible)
5. Attend and support special events
6. Assist supervising teachers
7. Provide School Administration with advice in relation to student matters

The **selection criteria** are:

Demonstrate that you use our four school rules and the Peace Code.

Demonstrate confidence and the ability to speak in front of an audience.

Work as a member of a team.

Demonstrate that you represent yourself and our school to the highest standard by –

- being and doing your best **both** in class and in the playground
- attending school regularly
- arriving at class on time
- supporting your teacher/s
- supporting your peers
- working in class to the best of your ability
- wearing our school uniform as specified in the Dress Code
- attending all rehearsals/performances and events according to the position held/sought.

My Year 4 teacher was:

My Year 5 teacher is:

Please indicate how **you** follow our school rules and Peace Code:

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Please indicate how you speak confidently:

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Please indicate how you work as a member of a team:

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Please indicate how you have demonstrated behaviour in class and the playground which sets a high standard for other students:

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Please indicate what you would bring to this leadership position:

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Please indicate how you have attended school functions, rehearsals and performances:

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COMMENT FROM YEAR 5 TEACHER:

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STUDENT NAME:

APPLICATION FOR STUDENT COUNCIL

STUDENT COUNCIL Assessment by Year 5 teacher (each criterion has a points value – to be considered, students must achieve at least 40 points)

Criteria	Never (1)	Rarely (2)	Sometimes (3)	Nearly Always (4)	Always (5)
1.Homework completed					
2.Meets behaviour expectations in class					
3.Meets playground behaviour expectations					
4.Participates in class activities					
5.Can speak confidently in public					
6.Wears uniform according to Dress Code					
7.Works with peers					
8.Punctual to class activities					
9.Demonstrates courtesy and manners					
10. Attendance is regular					

Point score:

Admin decision:

Approval to be considered for other Leadership positions (not requiring interview) YES / NO

Reason if “No” interview or if “No” approval for other leadership positions consideration:

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